

ADVISORY PERSONNEL BOARD

3 Members appointed by the Board of County Commissioners

Purpose: To advise the Board of Commissioners and the county manager on county personnel problems; conduct hearings upon the request of the Board of Commissioners or of discharged, suspended, or demoted county employees.

Members: Appointed to serve three-year staggered terms. Shall not be eligible to serve for more than two (2) consecutive three-year terms on the board.

Meetings: Meetings, other than the annual meeting, are called when necessary.

REGIONAL AGING ADVISORY COMMITTEE

20 Total Members with 5 from each county (Cleveland, Polk, McDowell, and Rutherford Counties)
1 of the 5 from Rutherford County shall be appointed by the Board of Commissioners

Purpose: To promote the welfare of all older persons in the county and to serve as advocates and spokesmen for the aging.

Members: Member appointed by the Board of Commissioners shall be a County Commissioner and term of office shall be commensurate with the Commissioner's term. Other members of the Committee shall serve one to three-year terms.

Meetings: Meetings are held quarterly.

AIRPORT AUTHORITY

5 Members appointed by the Board of Commissioners

Purpose: A body corporate and politic having the powers and jurisdiction enumerated under HB 741, "An Act to Enable the County of Rutherford to Establish an Airport Authority for the Maintenance of Airport Facilities in the County" and additional powers as shall be conferred upon it by future acts of the General Assembly.

Members: Appointed to serve four-year staggered terms.

Meetings: Regularly scheduled meetings are held the second Tuesday of each month.

REGION C DEVELOPMENT CORPORATION

6 Members Appointed by the Board of Commissioners

Purpose: To promote and assist the growth and development of businesses in McDowell, Rutherford, Polk, and Cleveland Counties thereby enhancing the economic development by fostering

increased employment opportunities and expansion of business and industry for the citizens of the area. To promote and assist the growth and development of business concerns, including small business concerns, in the service area by operating as a certified development company pursuant to Section 504 of the Federal Small Business Investment Act. The corporation acts as the loan review committee for the Small Business Administration 504 loan applications.

Members: Appointed to serve two year terms and may be reappointed to serve up to five consecutive terms. Of the 6 members, one shall be a full-time employee of a lending institution, one shall be a representative of the local government, and two shall be representatives of business and community organizations.

Meetings: The Commission meets at the call of the Chairman.

DOMICILIARY HOME ADVISORY COMMITTEE

11 Members appointed by the Board of County Commissioner

Purpose: Works to maintain the intent of the Domiciliary Home Residents' Bill of Rights within the licensed domiciliary homes in this state. It is the further intent that the committee promotes community involvement and cooperation with domiciliary homes to ensure quality care for the elderly and disabled adults.

Member: Each member serves an initial one-year term; those reappointed to a subsequent terms serve a three-year term. Not less than, but as close to one-third of the membership of the Committee must be chosen from among persons nominated by a majority of the chief administrators of domiciliary homes in the county. In addition, one member of the committee shall be a person involved in the area of mental retardation.

Meetings: The committee meets at least quarterly at the call of the Chairman.

*******B. Davis - new legislation mandates new board – will submit information**

16 Members

4 Members appointed by the Rutherford County Board of Commissioners

Purpose: To contribute to the attainment of better emergency medical services to the people of Region C.

Members: Appointed to serve two-year terms. At least one member shall be from each of the three representative groups, providers, public and private.

Meetings: The Council meets at the call of the Chairman.

ECONOMIC DEVELOPMENT COMMISSION

10 Members appointed by the Board of Commissioners

- Purpose:** To alleviate unemployment and underemployment within, and stimulate the economic development of, Rutherford County and its several municipalities by fostering and promoting business and industry, developing commerce and trade, and inducing the location of manufacturing, assembly, and commercial enterprises in Rutherford County.
- Members:** Appointments shall be two years and shall expire on June 30 in order to run with the fiscal year of the county.
- Meetings:** Regularly scheduled meetings are held monthly on the last Monday of the month at 5:00 P.M. at the Economic Development Commission offices.

RUTHERFORD-POLK-McDOWELL DISTRICT BOARD OF HEALTH

18 Members

7 Members from Rutherford County appointed by the Board of Commissioners

- Purpose:** To make policies and rules and to be the adjudicatory body for the district department.
- Members:** Appointed to serve three-year terms not to exceed three consecutive three-year terms, unless the member is the only person residing in the district who represents one of the professions designated in this narrative. Members of the board shall include at least one physician licensed to practice medicine in NC, one licensed dentist, one licensed optometrist, one licensed veterinarian, one registered nurse, one licensed pharmacist, and one professional engineer.
- Meetings:** Regularly scheduled meetings are held on the second Tuesday in the first month of each quarter at 7:00 P.M.

INDUSTRIAL FACILITIES AND POLLUTION CONTROL FINANCING AUTHORITY

7 Members appointed by the Board of County Commissioners

- Purpose:** Authorizes the sale and issuance of industrial revenue bonds in accordance with procedures outlined in the North Carolina General Statutes. The Authority receives proposals for projects, and if the project is approved, authorizes, processes and submits to the County Commissioners and appropriate state agencies the documents required for implementation of procedures to sell and issue bonds.
- Members:** Appointed to serve 6 year terms.
- Meetings:** Meetings of the Authority are called by the Chairman or, in his absence, by the Vice Chairman.

ISOTHERMAL COMMUNITY COLLEGE BOARD OF TRUSTEES

15 Members

4 Members appointed by the Board of County Commissioners

Purpose: Empowered to acquire, hold, and transfer real and personal property; enter into contracts; institute and defend legal actions and suits; and exercise such other rights and privileges as may be necessary in accordance with the Community College Laws of North Carolina.

Members: Appointed to serve four-year staggered terms. In addition to the four members appointed by the County Commissioners, the other members are appointed by the Board of Education and the Governor. The President of the Student Government Association serves as an ex-officio, non-voting members.

Meetings: Meetings are held the second Tuesday of February, May, August, and November at 5:00 P.M. in the Business Education Meeting of Isothermal Community College.

ISOTHERMAL PLANNING AND DEVELOPMENT BOARD OF TRUSTEES

12 Members

3 Members appointed by the Board of County Commissioners

Purpose: Establish policies for the Commission which is a multi-county planning and development agency. Rutherford County members serve along with members from McDowell, Polk, and Cleveland Counties and municipal governments in the four-county area.

Members: Appointed to serve three-year staggered terms.

Meetings: Regular scheduled meetings are held on Tuesday following the second Monday at the Isothermal Planning Development Commission Conference Room or at a place determined by the Chairman.

LIBRARY BOARD OF TRUSTEES

6 Members appointed by the Board of Commissioners

Purpose: To formulate and adopt programs, policies, and regulations for the government of the library; to make recommendations to the governing body concerning the construction and improvement of buildings and other structures of the library system; to supervise and care for the facilities of the library system; to appoint a chief librarian or director of library services and with his advice, to appoint other employees of the library system; and to establish a schedule of fines and charges for late return of, failure to return, damage to, and loss of library materials, and to take other measures to protect and regulate the use of such materials.

Members: One member shall be a member of the Board of Commissioners and the remaining five members shall consist of one person from each of the five Commissioners' districts. Each appointment of the five members shall be for a term of three years.

Meetings: The regular quarterly meeting is held at the call of the Chairman.

RUTHERFORD-POLK AREA MENTAL HEALTH AUTHORITY BOARD

Presently 15 members

The area board shall have no less than 15 members and no more than 25 members with two-thirds of the membership from Rutherford County and one-third of the membership from Polk.

Purpose: The mission of the Rutherford-Polk MH/DD/SA is to promote the health and well being of individuals, families, and the community by providing specialized services in a culturally respectful manner, empowering the community to make creative use of resources, and advocating for personal and social change.

Members: Appointed to serve 4 year terms. The Area Board shall include: at least one County Commissioner from each county; one a licensed physician; one shall be a professional representative from the fields of mental health, developmental disabilities, or substance abuse; at least one family member or an individual from citizen' organizations composed primarily of consumers or their family members, representing the interests of individuals with mental illness and in recovery from addictions and with developmental disabilities; Openly declared consumers with mental illness and with developmental disabilities and in recovery from addiction; and individual with financial expertise or a county finance officer; an individual with expertise in management or business; an individual representing the interests of children; one other at-large member.

Meetings: Meetings are held 6 times per year.

NURSING HOME ADVISORY COMMITTEE

6 Members appointed by the Board of Commissioners

Purpose: To visit nursing homes and appraise the general conditions under which persons are residing in the homes, thus working for the best interests of the residents.

Members: Of the 6 members, not less than one-third must be chosen from among persons nominated by a majority of the chief administrators of nursing homes in the county. Initial appointments are for a term of one year, and subsequent reappointments are for three years.

Meetings: The Board meets at least quarterly at the call of the Chairman.

PLANNING COMMISSION

10 Members

2 members appointed by each Commissioner from their respective districts

Purpose: Makes studies of the county and surrounding areas and determines objectives to be sought in the development of the study area. Prepares plans for achieving these objectives and advises the Board of Commissioners concerning the means for carrying out plans. Performs any related duties that the Board of Commissioners may direct.

Members: Appointed to serve one-year terms.

Meetings: Meetings are held the third Thursday of each month at 9:00 A.M. in the Rutherford County Office Building.

ARTS, PARKS, and RECREATION COMMISSION

9 Members appointed by the Board of County Commissioners

Purpose: To facilitate the development of wide ranging recreation programs for the citizens of Rutherford County. The commission shall determine objectives in enhancing recreation and prepare plans to achieve those objectives.

Members: The recreation commission shall be appointed by the Board of Commissioners. Three members are appointed for a term of one year, three members for a term of two years, and three members for a term of three years and until their successors qualify for office.

Meetings: Regular meetings are the 4th Tuesday of each month.

WORKFORCE DEVELOPMENT BOARD

21 members overall with at least 51% from private-for-profit sector.

6 Members appointed by the Rutherford County Commission Chairmen

Purpose: To provide policy guidance for and exercise oversight with respect to activities under the Job Training Plan for the four counties in the Service Delivery Area in partnership with Units of General Local Government within the area (Region C Job Training Consortium).

Members: Appointed to three-year staggered terms.

Meetings: The Council shall meet quarterly at the call of the Chairperson or the Job Training Administrator.

SWEEP

Number of members to be determined and appointed by the Board of County Commissioners

Purpose: Shall determine objectives in enhancing solid waste and prepare plans to achieve those objectives and shall develop policies, procedures, and means for carrying out plans in a coordinated and effective manner.

Members: Appointed to serve one-year terms.

Meetings: Regular meetings shall be determined at the beginning of each new fiscal year.

SOCIAL SERVICES' BOARD

5 Members

- 2 Appointed by the Board of County Commissioners
- 2 Appointed by the Social Services' Commission
- 1 Appointed by the above four members

Purpose: Establishes county policies for programs established by Chapter 108 in conformity with the rules and regulations of the Social Services Commission and under the supervision of the Department of Human Resources.

Members: Each member serves a term of three years. No member will be eligible to serve more than two consecutive terms unless he/she is a Commissioner during the first two consecutive terms and is a member of the Board of County Commissioners at the time of reappointment.

Meetings: The board of social services of a county shall meet at least once per month, or more often if a meeting is called by the chairman.

TRANSIT ADMINISTRATION ADVISORY BOARD

The Transit Board shall consist of members to be appointed by County Commissioners. Appointees may represent more than one agency.

Purpose: To establish goals and objectives for the community transportation system providing efficient utilization of all available resources in the provision of safe, convenient, and reliable transportation services, and to facilitate mobility choices for all individuals including the elderly, disabled, and client of human service agencies.

Members: Appointed to serve three-year terms. Authority shall include: Core human service agencies – Department of Social Services, Mental Health, Senior Center, Health Department, and Vocational Workshop. Employment Security Commission, Job Link Career Centers/School to Work, Civic Community Organizations, Private Citizen(s), Chamber of Commerce/Economic Development, Business/Industry, Emergency Medical Services, Private Transportation Provider, Faith Community Leaders, Smart Start, County Commissioner. The County Manager and Director of Finance, Transit Director and Transit Administrative Assistant shall serve as *ex officio* members.

Meetings: Meetings are held on the third Friday of the following months: February May, August, and November.

WASTE MANAGEMENT BOARD

13 Members appointed by the Board of County Commissioners

Purpose: To regulate the location, operation and care of waste management facilities dealing with the storage, transfer, treatment or disposal of hazardous and low-level radioactive waste with Rutherford County.

Members: Five members shall be from government; one from Health Department, the County Manager or one member of the Board of County Commissioners, and one from an Emergency Management Agency (e.g., fire department). Six members shall be from the following categories: two from the public at large, two representing citizens involved in environmental matters, and two from industry. Two members shall be from county educational institutions (e.g., Isothermal Community College or Rutherford County Schools).

Meetings: Meetings shall be held on the fourth Monday of the month provided the chairperson sees a need. The RCWMB shall meet at least three times per year.

HOME AND COMMUNITY CARE BLOCK GRANT COMMITTEE

No set limit to the number of members. Appointments made by the Board of County Commissioners.

Purpose: To plan for aging services in Rutherford County and decide how to allocate funding through the Home and Community Care Block Grant.

Members:

Meetings: Special meetings of the Members may be called by or at the request of the President, the Board of Directors, or any (5) Members. Any membership meeting may be held either within or without the State of North Carolina.

WESTERN NORTH CAROLINA TOMORROW BOARD OF DIRECTORS

1 Member appointed by the Board of Commissioners

Purpose: To foster economic development through regional cooperation and the enhancement of working relationships among the public, quasi-public and private groups, agencies, firms, and organizations interested and involved in the economic development of Western North Carolina.

Members: Appointed to serve two-year term.

Meetings: Meetings are held quarterly at the call of the Chairman.

WATERSHED COMMISSION

3 members appointed by the Board of County Commissioners

Purpose: To develop and implement a flood control Watershed Project on the Second Broad River. Duties include procuring landrights, letting contracts on structures and maintenance of

completed structures. The Watershed Commission works with the local, state, and federal government to coordinate funds to complete works of improvement.

Members: Appointed to serve six-year terms.

Meetings: Regular meetings shall be determined at the beginning of each new fiscal year.

Meetings: Meetings shall be held on the fourth Monday of the month provided the chairperson sees a need. The RCWMB shall meet at least three times per year.

RUTHERFORD COUNTY

BOARDS AND COMMISSIONS

To the Citizens of Rutherford County:

County government is the shared responsibility of elected officials, staff, and many citizens who serve on various boards and commissions. Some board and commission seats require designated skills or training as specified by regulations. The Board of Commissioners must appoint persons who meet those guidelines.

The County Commissioners believe that Rutherford County will best be served when there is broad representation of volunteer citizens on boards and commissions. These boards should reflect participation which includes male and female citizens, persons from all geographic areas of the county, persons representing diverse racial and age groups, and consumers of public services. The participation of citizens is an integral part of the decision-making process the Commissioners use in striving to improve services to the residents of Rutherford County.

This booklet is to provide an introduction to the wide range of boards and commissioners on which citizens can serve. In addition to the ongoing boards and commissions listed, the Commissioners from time to time also appoint groups to address specific, short-term concerns such as the Rutherford County Water District Number One Advisory Committee.

The Rutherford County Commissioners appreciate your interest in county government, and hope this booklet will prove to be helpful in acquainting you with some of the opportunities through which citizens can participate in local government.

If you would like further information about any of the boards and commissions listed, or if you would like to receive materials on how to be considered for appointment to one of these groups -- contact the Clerk to the Board of Commissioners, 601 North Main Street, Rutherfordton, N.C. 28139. The telephone number is 704-287-6045.

EDWARD PARKER, SR.
JOHN W. CONDREY
Chairman
County Manager
ROBERT Z. HAWKINS
SWING
Vice Chairman
Personnel/Planning Director
FRANKLIN GOODE
WOMACK
Commissioner
Director
C. RUSSELL DUNCAN
DALTON
Commissioner
Attorney

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HAZEL S.

Rutherford County

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TO: RUTHERFORD COUNTY BOARDS AND COMMISSIONS

FROM: COUNTY MANAGER JOHN CONDREY

DATE: JANUARY 19, 1991

In order to improve citizen participation on boards and commissions, a booklet has been prepared to acquaint citizens with the wide range of boards and commissions on which they could serve. This booklet along with an application form and newspaper advertisement will be presented to the Board of Commissioners at their next meeting for their approval. A copy of this booklet is enclosed. Please review the board or boards which pertain to your department and contact me if any changes should be made. These changes should be received by January 28, 1991. If you have any questions on this, please let me know.

BOARDS AND COMMISSIONERS

Advisory Personnel Board	01
Aging Advisory Committee	01
Regional Aging Council	01
Airport Authority	02
Certified Development Corporation	02
Council on the Status of Women	02
Domiciliary Home Advisory Committee	03
Drug Free Schools and Comm. Adv. Council	03
Regional E.M.S. Council	03
E.M.S.\Rescue Advisory Council	04
Economic Development Commission	04
Rutherford-Polk-McDowell District Health Board	04
Ind. Fac. and Poll. Control Fin. Auth.	05
Isothermal C.C. Board of Trustees	05
Isothermal Plan. & Dev. Board of Trustees	05
Library Board of Trustees	06
Rutherford-Polk Mental Health Board	06
Nursing Home Advisory Committee	07
Planning Commission	07
Recreation Commission	07
Regional Private Industry Council	08
SWEEP	08
Social Services' Board	08
Transit Administration	09
Waste Management Board	09
Watershed Commission	09
Western North Carolina Tomorrow	10

